

SUSTAINABLE VENDOR QUESTIONNAIRE



In an effort to support manufacturers and products that are environmentally responsible, SERA Architects has created a short questionnaire. We ask that vendors who wish to present their products to anyone in the firm complete this survey so we can better understand the nature of the environmental footprint your product and your manufacturing process leaves behind. **We also ask that points addressed below be incorporated into the product/services presentation wherever possible.**

Thank you for your time, SERA Architects

VENDOR: _____

DATE: _____

MATERIALS:

Does the product meet any of the following requirements and/or standards? (Please check all that apply)

- Recycled content? Y / N If yes, post-industrial or post-consumer? Percentage? _____
- Recyclable? If so, under what conditions? _____
- Rapidly renewable materials? Explain. _____
- EPA requirements for VOC content? _____
- Regionally sourced? _____
- Formaldehyde-free? _____
- Other? _____

Supplemental Information: _____

MANUFACTURING

The manufacturing process has: (Please check all that apply)

- Taken steps to minimize the use of non-renewable energy throughout the production practice.
- Reused any of the waste produced on-site.
- Handled waste not suitable for reuse in a sustainable manner?
- Avoided the release of any of the substances on the U.S. EPA's Toxic Release Inventory.
- Been modified to limit the environmental impacts related to the manufacturing process.
- Utilized water conservation and/or recycling measured (Is water a component? – Y / N).
- Complied with OSHA standards?

Supplemental Information: _____

CORPORATE ENVIRONMENTAL POLICY

The manufacturer has:

- A written environmental policy. Please attach.
- A reclamation program or any program to reuse or recycle the product at the end of its lifecycle.
- A program to reduce the amount of product packaging.
- A program to facilitate the return, reuse or composting of the product's packaging. Is this program currently operating? Y / N

ADDITIONAL INFORMATION

Is there other information about the environmental quality of the product(s) you offer that you would like taken into consideration? If yes, describe. _____
